

Librarian I Librarian II

Children's Services Librarian

*The annual salary for the
Librarian I starts at:
\$43,871*.*

*The annual salary for the
Librarian II starts at:
\$48,367*.*

*Plus an attractive
benefits package.*

See inside for details

**Pending approval by the Board of Supervisors.*

*This recruitment will be open
continuously and may close
at any time.*

*Applications will be reviewed
on a monthly basis.*



Placer County

Placer County is a delightful place to live. Stretching from the suburban outskirts of the Sacramento Valley to the mountains of the North Lake Tahoe region, Placer County's quality of life is the key to its attractiveness. Auburn, the County seat, is nestled above the fog line in the Sierra Nevada foothills and is considered the gateway to some of the finest and most picturesque outdoor recreation areas in northern California.

Recreational opportunities abound in Placer County. There are water sports of all types on crystal lakes, which dot the County's landscape. Whitewater recreation is very popular on both the North and Middle forks of the American River, with Class II, III, and IV runs. Game fishing ranging from trout to bass is available to sports enthusiasts. Equestrian and mountain bike trails meander across the County for hundreds of miles, and backpacking is a popular activity in the Tahoe National Forest, Wildlife Areas, and the Auburn State Recreational Area. Placer County is also home to world-renowned ski resorts, including Squaw Valley, Alpine Meadows, Sugar Bowl, and Northstar at Tahoe. You can choose to live in a suburban community, a small town, in a farm setting, the urbanized valley or in the woods, and only be a short drive to work. The Placer County headquarters in Auburn is only 35 miles from Sacramento and 100 miles from San Francisco and Reno.



Distinguishing Characteristics

Librarian I:

This is the entry-level class in the professional Librarian series. This class is distinguished from the journey level by the performance of the more routine tasks and duties assigned to positions within this series. Employees at this level are not expected to perform with the same independence of direction and judgment on matters allocated to the journey level. Since this class is typically used as a training class, employees may have only limited or no directly related work experience. Employees work under general supervision while learning job tasks.

Librarian II:

This is the full journey level class within the professional Librarian series. This class is distinguished from the Librarian I by the performance of the full range of duties assigned. Employees at this level receive only occasional instruction or assistance as new or unusual situations arise and they are fully aware of the operating procedures and policies within the work unit. Positions in this class are flexibly staffed and are normally filled by advancement from the entry level. This class is distinguished from the Senior Librarian in its responsibilities include planning, organizing and supervising a major function of the County library system, whereas the latter is responsible for managing a large library branch.

The Department and Position

The Placer County Library has a gross annual operating budget of approximately \$3.4 million and a staff of 48 full time equivalent permanent employees to provide Countywide library services with the exception of the cities of Roseville and Lincoln. The Library serves over 170,000 residents from library branches in Applegate, Auburn, Colfax, Foresthill, Granite Bay, Kings Beach, Loomis, Meadow Vista, Penryn, Rocklin, and Tahoe City, as well as a countywide bookmobile. The Library also administers the Placer County Law Library. The Library has active Friends of the Library groups and outstanding community support.

Currently, one permanent position is available, which will serve as a Public Services Librarian with an emphasis on serving children and teens at the Auburn Library. This position may also have responsibility for supervising a small paraprofessional staff. Additional temporary/on-call positions may be available throughout the Library system. To be considered for this position you must complete and submit the County application form and attached supplemental questionnaire.

Minimum Education And Experience

Librarian I:

Experience:

No professional experience is required.

Training:

Master's degree in Library Science.

License/Certificate:

May need to possess a valid driver's license as required by the position. Proof of adequate vehicle insurance and medical clearance may also be required.

Minimum Education And Experience

Librarian II:

Experience: Two years of responsible professional experience performing duties similar to a Librarian I with Placer County.

Training: Master's degree in Library Science.

License/Certificate: May need to possess a valid driver's license as required by the position. Proof of adequate vehicle insurance and medical clearance may also be required.

Note: Specific job classification duties are available on-line at classandcomp.com or upon request by calling (530) 889-4060.

The Ideal Candidate:

In addition to meeting the minimum requirements previously listed, the ideal candidate will:

- Demonstrate a strong commitment to excellent customer service.
- Recognize and address the diverse nature of the Library's customers and communities.
- Understand the social, political, and economic context in which the Library exists.
- Demonstrate knowledge of library and information science theory, organization, and delivery.
- Adhere to library principles included in "Libraries: An American Value", "Library Bill of Rights", "Freedom to Read", "Freedom to View Statement", and "ALA Resolution on Filtering".
- Exhibit leadership skills including critical thinking, risk taking, and creativity.
- Demonstrate commitment to working with others to achieve common goals.
- Display excellent communication skills and be capable of promoting the library and advocating for its needs to various stakeholders with competing needs/agendas.
- The successful candidate will be a strongly committed individual possessing an outstanding record of achievement and fully capable of supporting the innovative library services program in Placer County.

Compensation & Benefits

Retirement Plans:

Employees are covered by the California Public Employee Retirement System (CalPERS) and Social Security. Placer County's PERS Retirement formula is 2.5% at 55, based on single highest year's compensation. Retirement eligibility is 5 years of service and age 50. The County pays 7.0% of the employee's 8.0% CalPERS contribution. The County reports the value of this contribution to PERS as special compensation (EPMC) to be included in the calculation of retirement benefits. The County also offers voluntary 457 and 401(k) deferred compensation plans with a choice of two different providers each and many investment options.

Annual Leave:

A competitive leave package which includes a minimum of two (2) week vacation, twelve (12) days of sick leave and thirteen (13) paid holidays per year is also provided.

Health, Insurance:

Health coverage is available through CalPERS with the county paying all or most of the cost for the employee as well as dependents, depending on the coverage selected. The County contribution for retiree health insurance premiums for employees hired after January 1, 2005 requires 10 years of PERS service, 5 years of which must have been with Placer County before becoming eligible for a graduated benefit. The percentage of the County contribution towards the County-paid health premium starts at 50% with 10 years of service and increases 5% for each additional year of service to a maximum contribution of 100% at 20 years.

Dental and Vision Insurance:

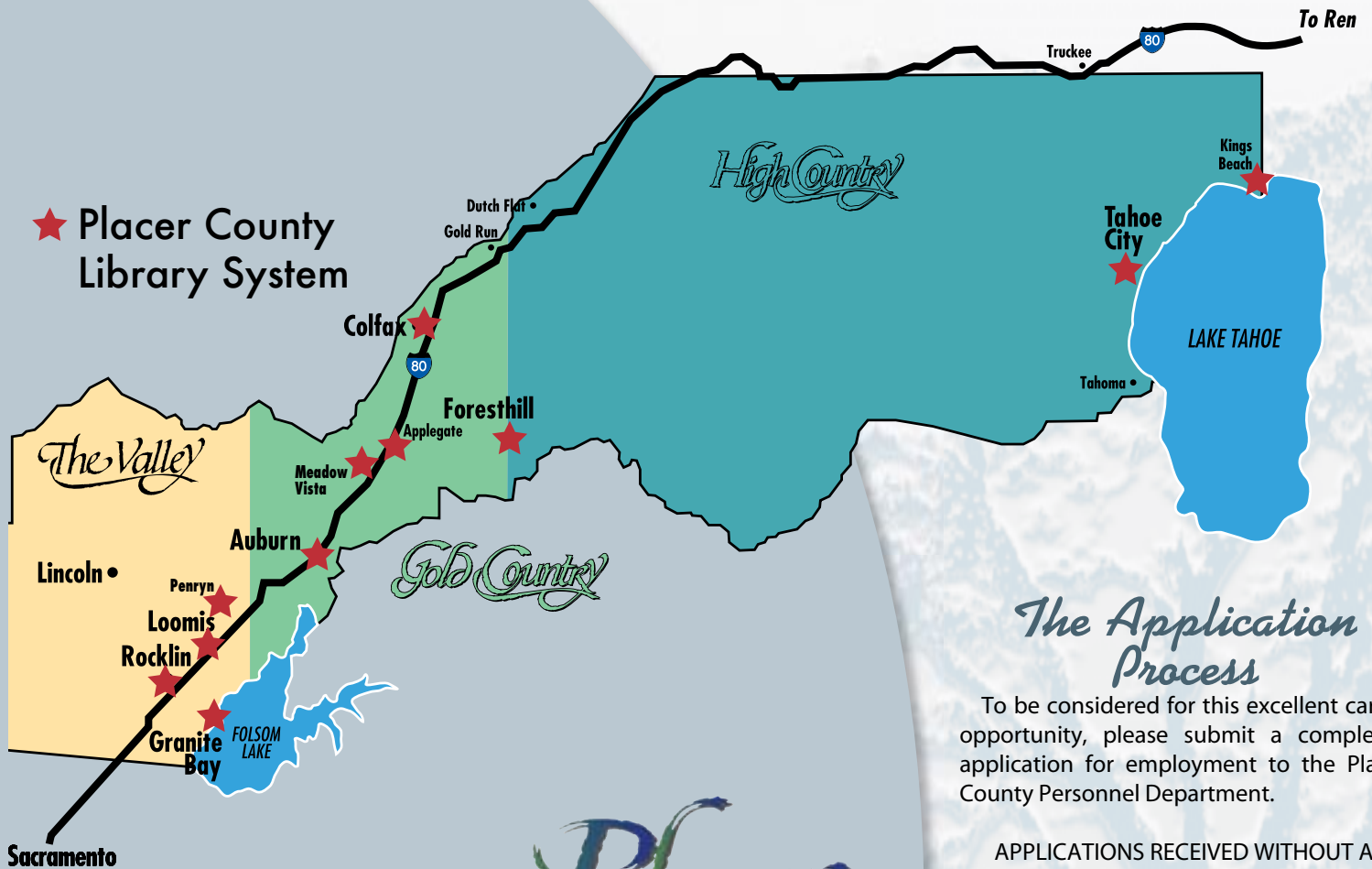
Dental and vision insurance are fully paid by the County for the employee, and dependent dental and vision coverage is also available. Dental coverage for the employee continues in retirement.

Life Insurance:

A fully paid double indemnity life insurance policy of \$50,000 is provided by the County for the employee, which converts to a \$25,000 policy upon retirement from the County with ten or more years of service. An accidental death policy of \$10,000 is also fully paid by the County. Increased coverage for the employee and/or dependents is available at the employee's expense.



★ Placer County Library System



The Application Process

To be considered for this excellent career opportunity, please submit a completed application for employment to the Placer County Personnel Department.

APPLICATIONS RECEIVED WITHOUT A SUPPLEMENTAL QUESTIONNAIRE WILL NOT BE CONSIDERED.

Please note: Resumes will not be accepted in lieu of a Placer County Application for Employment. Application materials can be obtained on our Web site at www.placer.ca.gov/personnel or by calling the job line at (530) 889-4070. Submit your application materials to:

Placer County Personnel Department
145 Fulweiler Avenue, Suite 200
Auburn, CA 95603
(530) 889-4070

Examination Process

TRAINING & EXPERIENCE RATING – 100%

Based upon responses to the enclosed supplemental questionnaire, the applicant's education, training and experience will be evaluated using a pre-determined formula. Scores from this evaluation will determine applicant ranking and placement on the eligible list.

Notification for each phase of the recruitment process will be by U.S. Mail. Please notify the Personnel Department of any address change for all applications submitted.

PLACER COUNTY PERSONNEL DEPARTMENT
Equal Opportunity Employer
145 Fulweiler Avenue, Suite 200
Auburn CA 95603
Executive Recruitment Department:
(530) 886-4615
execjobs@placer.ca.gov
Main Telephone: (530) 889-4060
Job Line: (530) 889-4070
www.placer.ca.gov/personnel.aspx

Thank you for your interest in employment with Placer County. Placer County is an equal opportunity employer. All hiring and employment decisions will be made without regard to sex, sexual orientation, race, color, ancestry, religious creed, national origin, physical disability (including HIV and AIDS), mental disability, medical condition (cancer), age (over 40), or marital status. Please contact the Personnel Department at least 5 working days before a scheduled examination if you require accommodation in the examination process. Medical disability verification may be required prior to accommodation.